

Expense Reimbursement for Scholarship Students Attending AAMAS 2008

Please provide proof (receipts, tickets, etc) of all expenses, and include

- proof of completed volunteer work signed by AAMAS 2008 local organizers
- signed letter from faculty advisor stating his/her support for reimbursement up to the scholarship amount that you have been awarded.

Deadline for submitting this form is 20, June 2008. Please note that it may take several weeks to process the reimbursement request and cut a cheque.

Scholarship Data:

Name

Home Institute

E-mail

Arrival Date Departure Date

Scholarship Amount Awarded **USD**

Financial Data:

Foreign Travel Costs (from to) USD

Accommodation Expenses USD..... *days = USD

Board Expenses USD

Registration Costs USD

Total Expenses **USD**

Own Contribution / . USD

Total Expenses to Be Reimbursed* **USD**

**maximal to the amount awarded*

Payment Information:

Cheque payable to**

**** name of grant holder only**

Address***

***** Postal address that the cheque will be sent to, including postcode and country**

Date: Signature:

Send form to:

Prof. Von-Wun Soo
Department of Computer Science
National Tsing Hua University
101 section 2 Kung-Fu Road
Hsin Chu Taiwan 30043

For Internal Use Only:

AAMAS 2008 Student

Scholarship Co-chair:

Date

Signature

AAMAS 2008 Financial Officer:

Date

Signature